



KEMENKES RI ASIAN DEVELOPMENT BANK

CONTRACT ASSIGNMENT FOR RESEARCH GRANT

No.: 044/MADEP-ADB/KONTRAK/III/2022

**“Stunting Risk Factors in Adolescent Pregnancy and Its Determinants in Patrilineal Society
in South Kalimantan Province: Mixed Method Analysis”**

TA-9558 INO: Impact of Adolescent Nutrition Support on Development Outcome National Firm for:
**Capacity Building on Analysis and Methodology for Health Researchers - Capacity Building on
Analysis and Methodology for Health Researchers(51354-001)**

21 March 2022



MADEP
Consulting & Training Services
PT Multi Area Desentralisasi Pembangunan



KEMENKES RI



ASIAN DEVELOPMENT BANK

KONTRAK PENUGASAN UNTUK HIBAH PENELITIAN

No.: 044/MADEP-ADB/KONTRAK/III/2022

“Faktor Risiko Stunting pada Kehamilan Remaja dan Determinannya di Masyarakat Patrilineal Provinsi Kalimantan Selatan: Analisis Mixed Method”

**TA-9558 INO: Impact of Adolescent Nutrition Support on Development Outcome National Firm for:
Capacity Building on Analysis and Methodology for Health Researchers - Capacity Building on
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21 March 2022



PT Multi Area Desentralisasi Pembangunan

**LETTER OF AGREEMENT
for assignment of**

**RESEARCH GRANT
ASIAN DEVELOPMENT BANK (ADB) AND
MINISTRY OF HEALTH
YEAR 2022**

NOMOR: 044/ MADEP-ADB/ KONTRAK/ III/ 2022

**SURAT PERJANJIAN KERJASAMA
untuk melaksanakan
PENUGASAN PELAKSANAAN PENELITIAN HIBAH
(RESEARCH GRANT)
ASIAN DEVELOPMENT BANK (ADB) DAN
KEMENTERIAN KESEHATAN RI
TAHUN 2022**

NOMOR: 044/ MADEP-ADB/ KONTRAK/ III/ 2022

Letter of Agreement and all its annexes (hereinafter referred to as "Contracts") were made and signed electronically on the day of **Monday** date **21 (Twenty one)** month **March** year **Two thousand twenty two**, between:

SURAT PERJANJIAN ini berikut semua lampirannya (selanjutnya disebut "Kontrak") dibuat dan ditandatangani secara elektronik pada hari **Senin** tanggal **21** (Dua Puluh Satu) bulan **Maret** tahun **Dua ribu dua puluh dua**, antara :

1. **Teguh Handoko, SKM** : As a Director acting for and on behalf of PT. Multi Area Desentralisasi Pembangunan (MADEP), Domiciled in Jakarta in this case further acts for and on behalf of Consultant implementing the activity, to be further called the **FIRST PARTY**.
2. **Dr. Meitria Syahadatina Noor, dr., M. Kes**: As the Deputy Team Leader of Provincial Research Team South Kalimantan, Domiciled in the Province of South Kalimantan in this case further acts for and on behalf of **PROVINCIAL RESEARCH TEAM SOUTH KALIMANTAN**, to be further called the **SECOND PARTY**.

1. **Teguh Handoko, SKM** : Selaku Direktur yang bertindak untuk dan atas nama PT. Multi Area Desentralisasi Pembangunan (MADEP), Berkedudukan di Jakarta dalam hal ini selanjutnya bertindak untuk dan atas nama Konsultan pelaksana kegiatan, untuk selanjutnya disebut **PIHAK PERTAMA**.
2. **Dr. Meitria Syahadatina Noor, dr., M. Kes**: Selaku Wakil Ketua Tim Peneliti Provinsi Kalimantan Selatan, Berkedudukan di Provinsi Kalimantan Selatan dalam hal ini selanjutnya bertindak untuk dan atas **TIM PENELITI PROVINSI KALIMANTAN SELATAN**, untuk selanjutnya disebut **PIHAK KEDUA**.

The PARTIES explained in advance that:

- (a) A team selection process has been held in accordance with the Proposal Guidelines.
- (b) The **FIRST PARTY** and the **SECOND PARTY** shall express the authority to sign this Contract and bind the represented party.
- (c) Contract Signing Officers and Providers acknowledge and represent that in connection with the signing of this Contract each party:

PARA PIHAK menerangkan terlebih dahulu bahwa:

- (a) Telah diadakan proses seleksi tim yang telah sesuai dengan Panduan Proposal.
- (b) **PIHAK PERTAMA** dan **PIHAK KEDUA** menyatakan memiliki kewenangan untuk menandatangani Kontrak ini, dan mengikat pihak yang diwakili.
- (c) Pejabat Penandatanganan Kontrak dan Penyedia mengakui dan menyatakan bahwa sehubungan dengan penandatanganan Kontrak ini masing-masing pihak:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1) sign this Contract after did proper research; 2) have read and fully understood the terms of this Contract; 3) Have a sufficient opportunity to examine and confirm all the provisions of this Contract along with all relevant facts and conditions. | <ol style="list-style-type: none"> 1) menandatangani Kontrak ini setelah meneliti secara patut; 2) telah membaca dan memahami secara penuh ketentuan Kontrak ini; 3) telah mendapatkan kesempatan yang memadai untuk memeriksa dan mengkonfirmasi semua ketentuan dalam Kontrak ini beserta semua fakta dan kondisi yang terkait. |
|--|--|

THEREFORE, THE **FIRST PARTY** and THE **SECOND PARTY** to bind themselves in an Assignment of Research Grant Agreement which is a cooperation of the Asian Development Bank (ADB) and the Ministry of Health in the framework of "**Impact of Adolescent Nutrition Support on Development Outcome - Capacity Building on Analysis and Methodology for Health Researchers**", with the provisions and conditions stipulated in the articles as next:

MAKA OLEH KARENA ITU, **PIHAK PERTAMA** dan **PIHAK KEDUA** secara bersama-sama bersepakat mengikatkan diri dalam suatu Perjanjian Penugasan Pelaksanaan Penelitian Hibah (Research Grant) yang merupakan kerjasama Asian Development Bank (ADB) dan Kementerian Kesehatan RI dalam rangka "**Impact of Adolescent Nutrition Support on Development Outcome - Capacity Building on Analysis and Methodology for Health Researchers**", dengan ketentuan dan syarat-syarat yang diatur dalam pasal-pasal sebagai berikut:

**Article 1
Research Title**

- (1) The **FIRST PARTY** assigns the task to the **SECOND PARTY**, upon the selection of the **SECOND PARTY** as one of the recipients of research grants from the Asian Development Bank (ADB) based on the Decision Letter on the Results of the Research Proposal Assessment Selection Number: KS.02.01/2/916/2022, dated **February 21, 2022** which was signed by the Secretary of the Health Development Policy Agency (BKPK), the Indonesian Ministry of Health.
- (2) The **Research that will be carried out by the SECOND PARTY** is entitled:

"Stunting Risk Factors in Adolescent Pregnancy and Its Determinants in Patrilineal Society in South Kalimantan Province: Mixed Method Analysis"

**Article 2
Contract Value**

The **FIRST PARTY** provides research grant funds as referred in Article 1 is **USD 30,000 (Thirty thousand US Dollars)** based on the **FIRST PARTY** Contract with the Asian Development Bank (ADB).

**Article 3
Payment Methods**

The payment of implementation result of work

**Pasal 1
Gambaran Umum**

- (1) **PIHAK PERTAMA** memberi tugas kepada **PIHAK KEDUA**, atas terpilihnya **PIHAK KEDUA** sebagai salah satu penerima dana hibah penelitian dari Asian Development Bank (ADB) berdasarkan Surat Keputusan Hasil Seleksi Penilaian Proposal Penelitian Nomor: KS.02.01/2/916/ 2022, tanggal **21 Februari 2022** yang ditandatangani oleh Sekretaris Badan Kebijakan Pembangunan Kesehatan (BKPK), Kementerian Kesehatan RI.
- (2) **Penelitian yang akan dilaksanakan oleh PIHAK KEDUA** berjudul:

"Faktor Risiko Stunting pada Kehamilan Remaja dan Determinannya di Masyarakat Patrilineal Provinsi Kalimantan Selatan: Analisis Mixed Method"

**Pasal 2
Nilai Kontrak**

PIHAK PERTAMA memberikan dana hibah penelitian sebagaimana dimaksud pada Pasal 1 adalah sebesar **USD 30.000 (Tiga puluh ribu US Dollar)** sesuai dengan Kontrak **PIHAK PERTAMA** dengan Asian Development Bank (ADB).

**Pasal 3
Cara Pembayaran**

Pembayaran hasil pelaksanaan hibah penelitian

referred to this Employment Contract from the **FIRST PARTY** to the **SECOND PARTY** is as follows:

- (1) Payment of Research Grant Funds is carried out in stages after the output and other requirements are approved/validated by **FIRST PARTY** and **SECOND PARTY** and will receive USD 30,000 (Thirty thousand US Dollars);
- (2) Payment of research grant funds will be paid in stages to a **SECOND PARTY** account under the following conditions:
 - a) The First Phase payment is 20% of the total research grant that is $20\% \times \text{USD } 30,000 = \text{USD } 6,000$ (Six thousand US Dollars) after the letter of agreement on implementation of this research grant was signed by both parties and the **SECOND PARTY** submitted revised research proposal, revised research work plan and the plan for use of grant funds. Evidence of submission of work results is stated in the Minutes of Handover of Work Results;
 - b) Second Phase Payment is 30% of the total research grant that is $30\% \times \text{USD } 30,000 = \text{USD } 9,000$ (Nine thousand US Dollars) is paid after the **SECOND PARTY** submitted a softcopy of Progress Report on the Implementation of Research Grant Assignment and Accountability Report on the Use of Research Grants Budget of 20% (Term 1) that has been implemented to the **FIRST PARTY**. Evidence of submission of work results is stated in the Minutes of Handover of Work Results;
 - c) Third or Final Phase is 50% of the total research grant that is $50\% \times \text{USD } 30,000 = \text{USD } 15,000$ (Fifteen thousand US Dollars) is paid after the **SECOND PARTY** submitted a softcopy of the Final Report on the Implementation of Research Grant Assignments, Carrying out Regional and National Dissemination, deliver policy briefs and Manuscripts along with evidence of their submission to national / international journals, as well as Accountability Report on the Use of Research Grants Budget of 30% (Term 2) and 50% (Term 3) that has been implemented to the **FIRST PARTY**.
 - d) The **SECOND PARTY** is responsible for the expenditure of such funds in paragraph (1) in accordance with Approved Research Proposal and Work Plan and is obliged to submit all evidence of expenditure in

disebut dalam Kontrak ini dari **PIHAK PERTAMA** kepada **PIHAK KEDUA** adalah sebagai berikut:

- (1) Pembayaran Dana Hibah Penelitian dilakukan secara bertahap setelah output dan persyaratan lainnya disetujui/ disahkan oleh **PIHAK PERTAMA** dan **PIHAK KEDUA** menerima sebesar USD 30.000 (Tiga puluh ribu US bertahap Dollar);
- (2) Pembayaran Dana Hibah Penelitian akan dibayarkan secara bertahap ke rekening **PIHAK KEDUA** dengan ketentuan sebagai berikut:
 - a) Pembayaran Tahap Pertama sebesar 20% dari total bantuan dana hibah penelitian yaitu $20\% \times \text{USD } 30,000 = \text{USD } 6.000$ (*Enam ribu US Dollar*) setelah surat perjanjian pelaksanaan hibah penelitian ini ditandatangani oleh kedua belah pihak dan **PIHAK KEDUA** menyerahkan proposal penelitian hasil revisi, rencana kerja penelitian hasil revisi dan rencana penggunaan dana hibah. Bukti penyerahan hasil pekerjaan dinyatakan dengan Berita Acara Serah Terima Hasil Pekerjaan;
 - b) Pembayaran Tahap Kedua sebesar 30% dari total bantuan dana hibah penelitian yaitu $30\% \times \text{USD } 30,000 = \text{USD } 9.000$ (*Sembilan ribu US Dollar*) dibayarkan setelah **PIHAK KEDUA** menyerahkan softcopy Laporan Kemajuan Pelaksanaan Penugasan Penelitian Hibah dan Laporan Pertanggungjawaban Penggunaan Anggaran Dana Hibah Penelitian sebesar 20% (Termin ke-1) yang telah dilaksanakan kepada **PIHAK PERTAMA**. Bukti penyerahan hasil pekerjaan dinyatakan dengan Berita Acara Serah Terima Hasil Pekerjaan;
 - c) Pembayaran Tahap Ketiga atau Terakhir sebesar 50% dari total bantuan dana hibah penelitian yaitu $50\% \times \text{USD } 30,000 = \text{USD } 15.000$ (*Lima belas ribu US Dollar*) dibayarkan setelah **PIHAK KEDUA** menyerahkan softcopy Laporan Final Pelaksanaan Penugasan Penelitian Hibah, Melaksanakan Diseminasi Regional dan Nasional, menyerahkan policy brief dan Manuscripts beserta bukti pengirimannya ke jurnal nasional/ internasional, serta Laporan Pertanggungjawaban Penggunaan Anggaran Dana Hibah Penelitian sebesar 30% (termin ke-2) dan sebesar 50% (termin ke-3) yang telah dilaksanakan, diserahkan kepada **PIHAK PERTAMA**.
 - d) **PIHAK KEDUA** bertanggung jawab mutlak

accordance with the amount of funds provided by the **FIRST PARTY**.

- e) The **SECOND PARTY** appoints one person in charge of finance (*Financial Administrator*) who will help to manage the finances of research grants and make accountability reports.
- f) The Financial Administrator can be appointed from team members or from outside the team with the allocation of honorarium/ incentives issued from research grant funds.

- (3) Payment currency: Rupiah which will be converted according to the **FIRST PARTY** Bank Rate.
- (4) All bank administration arising from above payment transactions shall be borne by the **SECOND PARTY**.

Article 4 Payment Transfer

- (1) Funds for the assignment of Research Grant Year 2022 as referred to in article 2 paragraph (1,2) are paid to the **SECOND PARTY**:

Name on the Account : **Meitria Syahadatina Noor**
Name of Bank : BNI
Account Number : 0201038924
SWIFT BANK CODE : BNINIDJA

- (2) Research Grant Funds can be disbursed by the **FIRST PARTY** to the **SECOND PARTY**, if the ASIAN DEVELOPMENT BANK (ADB) has approved and disbursed the funds deposited into the **FIRST PARTY** account (as a stages of the disbursement process).
- (3) The **FIRST PARTY** does not provide bailout funds, in the event of a delay in disbursement from the ASIAN DEVELOPMENT BANK (ADB).
- (4) The **FIRST PARTY** shall not be responsible for delays and/ or unpaid amounts of funds as referred to in article 3 paragraph (1) caused by the error of the **SECOND PARTY** in submitting the report and data of the researcher, bank name,

dalam pembelanjaan dana tersebut pada ayat (1) sesuai dengan Proposal Penelitian dan Rencana Kerja yang telah disetujui dan berkewajiban untuk menyampaikan semua bukti-bukti pengeluaran sesuai dengan jumlah dana yang diberikan oleh **PIHAK PERTAMA**.

- e) **PIHAK KEDUA**, mengangkat satu orang penanggung jawab keuangan (PJ Keuangan) yang akan membantu mengelola keuangan hibah penelitian dan membuat laporan pertanggungjawabannya
- f) Penanggung Jawab Keuangan (PJ Keuangan) tersebut dapat diangkat dari anggota tim atau dari luar tim dengan alokasi honor/ insentif dikeluarkan dari dana hibah penelitian

- (3) Mata uang pembayaran: Rupiah yang akan dikonversi sesuai dengan Rate Bank **PIHAK PERTAMA**.
- (4) Semua administrasi bank yang ditimbulkan dari transaksi pembayaran diatas ditanggung oleh **PIHAK KEDUA**.

Pasal 4 Transfer Pembayaran

- (1) Dana kegiatan penugasan pelaksanaan Penelitian Hibah Tahun 2022 sebagaimana dimaksud pada pasal 2 ayat (1,2) dibayarkan kepada **PIHAK KEDUA**:

Nama pada Rekening : **Meitria Syahadatina Noor**
Nama Bank : BNI
Nomor Rekening : 0201038924
SWIFT KODE BANK : BNINIDJA

- (2) Dana Hibah Penelitian, dapat dicairkan **PIHAK PERTAMA** kepada **PIHAK KEDUA**, apabila ASIAN DEVELOPMENT BANK (ADB) telah menyetujui dan mencairkan dana yang dititipkan ke rekening **PIHAK PERTAMA** (sesuai tahapan proses pengajuan pencairan).
- (3) **PIHAK PERTAMA** tidak menyediakan Dana talangan jika terjadi keterlambatan pencairan dari ASIAN DEVELOPMENT BANK (ADB).
- (4) **PIHAK PERTAMA** tidak bertanggungjawab atas keterlambatan dan/ atau tidak terbayarnya sejumlah dana sebagaimana dimaksud dalam pasal 3 ayat (1) yang disebabkan karena kesalahan **PIHAK KEDUA** dalam menyampaikan

account number, and other requirements that are not in accordance with the provisions set.

- (5) The **FIRST PARTY** organizes and facilitates:
- Research Dissemination activities at the regional level in the framework of policy brief socialization to local governments by online.
 - Monitoring and Evaluation (Monev) Consulting team (Research Grant Coordinator) **FIRST PARTY** towards the progress of the implementation of Research Grant Program Year 2022 was carried out 3 (three) times in the form of FGD progress of online research results (Zoom Meeting) according to the schedule that has been set.
 - FIRST PARTY** will appoint a person in charge of Monitoring and Evaluation (MONEV) who will accompany the research team.

Article 5 Rights and Obligations

- The **SECOND PARTY** is obliged to follow up and seek the results of research undertaken to obtain patents and/ or public for the title of Research as referred to in Article 1.
- The **SECOND PARTY** is obliged to report the development of acquisition of patents and/ or scientific publications as referred to in paragraph (1) periodically to the **FIRST PARTY**.
- The **SECOND PARTY** is obliged to:
 - Produce a Policy Brief that is socialized to local governments;
 - Publications (scientific, popular, booklets, leaflets, others);
 - Produce manuscripts that have been sent to national and international journals;
 - Record all program implementation activities in the Research Notebook (logbook), make a report on the progress of research, make a complete budget usage report after the letter of agreement on implementation of research grant is signed up to no later than **August 17, 2022**.
 - Send all report obligations by email: adb.madep@gmail.com as scheduled and final report no later than **17 August 2022** to

laporan dan data peneliti, nama bank, nomor rekening, dan persyaratan lainnya yang tidak sesuai dengan ketentuan yang telah ditetapkan.

- (5) **PIHAK PERTAMA** berkewajiban mengorganisir dan memfasilitasi:
- Kegiatan Diseminasi Penelitian di tingkat regional dalam rangka sosialisasi policy brief kepada pemerintah daerah secara daring.
 - Monitoring dan Evaluasi (Monev) tim Konsultan (*Research Grant Coordinator*) **PIHAK PERTAMA** terhadap kemajuan pelaksanaan Program Hibah Penelitian Tahun 2022 dilaksanakan sebanyak 3 (tiga) kali dalam bentuk FGD kemajuan hasil penelitian secara daring (*Zoom Meeting*) sesuai jadwal yang telah ditetapkan.
 - PIHAK PERTAMA** akan menunjuk penanggung jawab Monitoring dan Evaluasi (MONEV) yang akan mendampingi tim peneliti.

Pasal 5 Kewajiban PIHAK KEDUA

- PIHAK KEDUA** berkewajiban untuk menindaklanjuti dan mengupayakan hasil Penelitian yang dilakukan untuk memperoleh paten dan/ atau publikasi untuk judul Penelitian sebagaimana dimaksud Pasal 1.
- PIHAK KEDUA** berkewajiban untuk melaporkan perkembangan perolehan paten dan/ atau publikasi ilmiah seperti yang dimaksud pada ayat (1) secara berkala kepada **PIHAK PERTAMA**.
- PIHAK KEDUA** berkewajiban untuk:
 - Menghasilkan Policy Brief yang disosialisasikan kepada pemerintah daerah;
 - Publikasi (ilmiah, populer, booklet, leaflet, lainnya);
 - Menghasilkan Manuscript yang sudah dikirim ke jurnal nasional dan internasional;
 - Mencatat semua kegiatan pelaksanaan program pada Buku Catatan Penelitian (logbook), membuat laporan kemajuan penelitian, membuat laporan penggunaan anggaran secara lengkap setelah surat perjanjian penugasan pelaksanaan hibah penelitian ini ditandatangani sampai dengan selambatnya **17 Agustus 2022**;
 - Mengirimkan semua kewajiban laporan melalui email: adb.madep@gmail.com sesuai jadwal yang telah ditetapkan dan

- the **FIRST PARTY**;
- f) Participate in Monev activities, Regional Simulation and National Dissemination;
 - g) Pay taxes in accordance with applicable laws and regulations.

Article 6
Card Validity Period

- (1) The validity of the contract is from the date of signing the implementation agreement until **August 17, 2022**.
- (2) If the **SECOND PARTY** does not submit its research report until the deadline set on this contract at the end of the current budget year and the deadline for disbursement of cost has expired, then all costs concerned that have not been disbursed, declared forfeited (cannot be disbursed);
- (3) Negligence that causes the incompleteness of research that the external promise in the research proposal as referred to in Article 4 is not fulfilled becomes the responsibility of the **SECOND PARTY**.

Article 7

- (1) The **SECOND PARTY** is obliged to ensure that the research under the title as referred to in article 1 is not plagiarism or duplication of research. If it turns out that the research conducted is plagiarism or duplication of research, then the **SECOND PARTY** is willing to cancel its research and the **SECOND PARTY** obliged to return all funds received to the **FIRST PARTY** Account;
- (2) If the **SECOND PARTY** is unable to carry out the duties referred to in Article 1 then it shall return the funds that have been received to the **FIRST PARTY** Account.

Article 8
Report

- (1) The **SECOND PARTY** must submit a softcopy of all reports and research results output via email that

- laporan akhir paling lambat tanggal **17 Agustus 2022** kepada **PIHAK PERTAMA**;
- f) Mengikuti kegiatan Monev, Diseminasi Regional dan Desiminasi Nasional;
 - g) Membayar pajak sesuai ketentuan perundang-undangan yang berlaku.

Pasal 6
Masa Berlaku Kontrak

- (1) Masa berlaku kontrak terhitung sejak tanggal ditandatangani surat perjanjian pelaksanaan sampai dengan **tanggal 17 Agustus 2022**.
- (2) Apabila **PIHAK KEDUA** tidak menyerahkan laporan hasil penelitiannya sampai batas waktu yang telah ditetapkan pada kontrak kerja ini dalam akhir tahun anggaran yang sedang berjalan dan batas waktu proses pencairan biayanya telah berakhir, maka seluruh biaya yang bersangkutan yang belum sempat dicairkan, dinyatakan hangus (tidak dapat dicairkan kembali).
- (3) Kelalaian yang menyebabkan tidak selesainya penelitian sehingga luaran yang dijanjikan dalam proposal penelitian sebagaimana dimaksud pada Pasal 4 tidak terpenuhi menjadi tanggung jawab **PIHAK KEDUA**.

Pasal 7
Sanksi

- (1) **PIHAK KEDUA** berkewajiban untuk menjamin bahwa penelitian dengan judul sebagaimana disebut pada pasal 1 bukan plagiat atau duplikasi penelitian. Jika ternyata bahwa penelitian yang dilakukan adalah plagiat atau duplikasi penelitian, maka **PIHAK KEDUA** bersedia dibatalkan penelitiannya dan **PIHAK KEDUA** berkewajiban mengembalikan semua dana yang diterima ke Rekening **PIHAK PERTAMA**;
- (2) Apabila **PIHAK KEDUA** tidak dapat melaksanakan tugas sebagaimana dimaksud dalam Pasal 1 maka harus mengembalikan dana yang telah diterimanya ke Rekening **PIHAK PERTAMA**.

Pasal 8
Pelaporan

- (1) **PIHAK KEDUA** harus menyerahkan softcopy semua laporan dan luaran hasil penelitian melalui

1

has been established.

(2) The report of research result in the form of "softcopy" must meet the provisions of the writing format as follows:

1. Written in 2 languages (Indonesian and English)
2. A4 paper format shape/ size
3. Times New Roman 12pt font
4. Margin (4,3,3,2)
5. On the cover is written

Funded by:

RESEARCH GRANT FUND

COOPERATION BETWEEN THE ASIAN DEVELOPMENT BANK (ADB) AND THE MINISTRY OF HEALTH, based on the Letter of Agreement on the Implementation of Research Grant Year 2022
Number: 044/ MADEP-ADB/ KONTRAK/ III/ 2022

(3) **Softcopy** report of research results as stated in paragraph (2) emailed to adb.madep@gmail.com by the **SECOND PARTY**.

email yang telah ditetapkan.

(2) Laporan hasil penelitian dalam bentuk "softcopy" tersebut harus memenuhi ketentuan format penulisan sebagai berikut:

1. Ditulis dalam 2 bahasa (Indonesia dan Inggris)
2. Bentuk/ ukuran format kertas A4
3. Jenis huruf Times New Roman 12pt
4. Margin (4,3,3,2)
5. Didalam sampul dalam ditulis

Dibiayai oleh:

DANA HIBAH PENELITIAN

KERJASAMA ASIAN DEVELOPMENT BANK (ADB) dan KEMENTERIAN KESEHATAN, berdasarkan Surat Perjanjian Pelaksanaan Hibah Penelitian Tahun 2022
Nomor: 044/ MADEP-ADB/ KONTRAK/ III/ 2022.

(3) **Softcopy** laporan hasil Penelitian sebagaimana tersebut pada ayat (2) diemail ke adb.madep@gmail.com oleh **PIHAK KEDUA**.

Article 9

Taxes

Issues and/ or everything relating to tax liability in the form are paid by the **SECOND PARTY** to the State Treasury in accordance with the provisions of applicable laws and regulations.

Article 10

Prohibition

- (1) Intellectual Property Rights resulting from the implementation of the Research Grant program are regulated and managed in accordance with applicable laws and regulations.
- (2) Research grants are not allowed for the purchase of equipment and/ or assets such as laptops, computers, printers and so on.

Article 11

Dispute

- (1) In the event of a dispute between the **FIRST PARTY** and the **SECOND PARTY** in the implementation of this agreement will be resolved by deliberation and choosing the district court if no settlement is reached by deliberation.
- (2) Issues that have not been regulated in this agreement are arranged later by both sides by

Pasal 9

Pajak

Hal-hal dan/ atau segala sesuatu yang berkenaan dengan kewajiban pajak dibayarkan oleh **PIHAK KEDUA** ke Kas Negara sesuai dengan ketentuan peraturan perundang-undangan yang berlaku.

Pasal 10

Larangan

- (1) Hak Kekayaan Intelektual yang dihasilkan dari pelaksanaan program Hibah Penelitian tersebut diatur dan dikelola sesuai dengan peraturan dan perundang-undangan yang berlaku.
- (2) Dana hibah penelitian tidak diperkenankan untuk pembelian peralatan dan/ atau asset seperti laptop, computer, printer dan sebagainya.

Pasal 11

Perselisihan

- (1) Apabila terjadi perselisihan antara **PIHAK PERTAMA** dan **PIHAK KEDUA** dalam pelaksanaan perjanjian ini akan dilakukan penyelesaian secara musyawarah dan memilih pengadilan negeri apabila tidak tercapai penyelesaian secara musyawarah.
- (2) Hal-Hal yang belum diatur dalam perjanjian ini diatur kemudian oleh kedua belah pihak secara

†

deliberation.

musyawarah.

Article 12

Letter of Agreement for Assignment of Research Grant Year 2022 is made 2 (two) copies with sufficient stamp duty in accordance with applicable regulations.

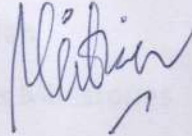
**Pasal 12
Lain-lain**

Surat Perjanjian Penugasan Penelitian Hibah Tahun 2022 ini dibuat rangkap 2 (dua) bermaterai cukup sesuai dengan ketentuan yang berlaku.

FIRST PARTY

Wegun Handoko, SKM
Director of PT. MADEP

SECOND PARTY


Dr. Meitria Syahadatina Noor, dr., M. Kes.
Deputy Team Leader

Terms of Reference for Research Teams

(through a service contract between the firm and research teams)

Through a call for proposals, the ADS and MCH will select 12 research proposals on topics related to health and nutrition. Each research team will receive a research fund of \$30,000 to prepare a study. Each team will enter into a service contract with the managing firm to deliver the outputs expected under these terms of reference.

LIST OF APPENDIX

1. Scope of work

1. Term of Reference (TOR) Research Grant ADB

2. Structure of Research Team

3. Schedule of Research Plan

4. Deliverables & Payments Milestones

1. Review the TOR and prepare a proposal to the ADS, MCH, and other reviewers. The proposal should include: (i) a clear statement of the study, identify data needs, and discuss the methodology to be used.
2. Prepare a research plan outlining the activities to be conducted and their corresponding schedule and resource requirements (budget plan).
3. Prepare a draft report and present initial findings in a research seminar.
4. Attend mentoring sessions to gather feedback and suggestions to improve the quality of the report.
5. Revise the report according to comments received from ADS, MCH and other reviewers.
6. Finalize the report and present findings in dissemination activities.
7. Submit report to national or international journals.

2. Schedule, resources, and key expertise required

The research team will be composed of three experts, consisting of a team leader, a co-team leader and a data analyst.

Team leader	3 person months
Co-team leader	3 person months
Data analyst	3 person months

Team leader: Mr/She will lead the conduct of the study with the following specific tasks: (i) select research sites; (ii) coordinate data collection; (iii) conduct data analysis; (iv) draft the report; (v) present presentation materials; (vi) present findings during dissemination activities.

Terms of Reference for Research Teams

(through a service contract between the firm and research teams)

Through a call for proposals, the ADB and MOH will select 12 research proposals on topics related to health and nutrition. Each research team will be given a research fund of \$30,000 to prepare a study. Each team will enter into a service contract with the managing firm to deliver the outputs expected under these terms of reference.

I. Scope of work

The research teams will conduct a study on health and nutrition in Indonesia using primary or secondary data. Specific tasks include the following:

1. Revise the submitted proposal following comments from ADB, MOH, and other reviewers. The final proposal should clearly explain the scope of the study, identify data needs, and discuss the methodology to be used.
2. Prepare a research plan outlining the activities to be conducted and their corresponding schedule and resource requirements (financial plan).
3. Prepare a draft report and present initial findings in a research seminar.
4. Attend mentoring sessions to gather feedback and suggestions to improve the quality of the report.
5. Revise the report according to comments received from ADB, MOH and other reviewers.
6. Finalize the report and present findings in dissemination activities.
7. Submit report to national or international journals.

II. Schedule, resources, and key expertise required

The research team will be composed of three experts, consisting of a team leader, a co-team leader and a data analyst.

Team leader	3 person months
Co-team leader	3 person months
Data analyst	3 person months

Team leader: He/ She will lead the conduct of the study with the following specific tasks: (i) revise submitted proposal following guidance from reviewers; (ii) conduct data analysis; (iii) draft the report; (iv) prepare presentation materials; (v) present findings during dissemination activities.

- (i) A master's or PhD degree related to economics, health economics, public policy or other related field.
- (ii) At least 7 years of research experience in the area of health and nutrition

Co-team leader: He/ She will support the team leader in the conduct of the study. Specific tasks include: (i) assist in revising submitted proposal following guidance from reviewers; (ii) assist in drafting the report, (iii) assist in preparing presentation materials; (iv) present findings during dissemination activities.

- (i) A master's or PhD degree related to economics, health economics, public policy or other related field.
- (ii) At least 5 years of research experience in the area of health and nutrition

Data analyst: He/ She will be mainly responsible for data crunching, with the following specific tasks: (i) gather and process data for analysis, (iii) assist in the conduct of data analysis, (iv) assist in drafting the report, and (v) assist in the preparation of presentation materials for dissemination activities.

Preferred qualifications:

- (i) A bachelor's degree related to economics, health economics, public policy or other related field.
- (ii) At least 3 years of experience in processing of health and nutrition related data

III. Deliverables and payment milestones (partial lumpsum)

Output	Payment Schedule
Final proposal and research plan	20%
Progress report	30%
Final report	50%

Research Title : Stunting Risk Factors in Adolescent Pregnancy and Its Determinants in Patrilineal Society in South Kalimantan Province: Mixed Method Analysis

1. Person in Charge

Name : Dr. Meilla Dwi Andrestian, SP, MSi
 NIP/ NIDN : 197405062001122001/ 4006057401
 Position/ Group : Lecturer/ IIIId
 University/ Polytechnic : Polytechnic of Health Ministry of Health Banjarmasin
 Office Address/ Tel/ Fax/ E-mail : Jl. Mistar Cokrokusumo No1 A Banjarbaru
 Tel. (0511) 4773267/ Fax (0511) 4772288
 Home Address/ Tel/ Fax/ E-mail : Jl. Mistar Cokrokusumo
 Cempaka Mas Residence No. 17 Banjarbaru
 Tel. 08111174065

2. Team Members

No	Name	Lecturer/ Researcher	NIP	Institution	Task	Amount of Allocation (Hours/ Week)
1.	Dr. dr. Meitria Syahadatina Noor, M.Kes	Lecturer	197905192006042001	Lambung Mangkurat University	Co-PI	24.5
2.	Resana Dina, SKM., M. Epid	Lecturer	198610072014042001	IPB University	Data Analyst	21.75
3.	apt. Ayunina Rizky Ferdina, M.Sc.	Researchers	199003062020122007	Research and Development Agency of the Ministry of Health Tanah Bumbu	Data Holder	21.75
4.	Zulfiana Dewi, SKM., MP	Lecturer	197112191995032001	Polytechnic of Health Ministry of Health Banjarmasin	Member	21.75
5.	Niken Widyastuti Hariati, S.Gz., M.Kes	Lecturer	198901222018012001	Polytechnic of Health Ministry of Health Banjarmasin	Member	21.75
6.	Purnawati Hustina Rachman, S.Gz., M.Gizi	Lecturer	198902152019032016	IPB University	Member	21.75
7.	Muhammad Irwan Setiawan, S.Gz., M.Gz.	Lecturer	199307232019031015	Lambung Mangkurat University	Member	21.75
8.	Windy Tri Yuana, S. Sos., M. Kes.	Researcher	198105272010122002	Research and Development Agency of the Ministry of Health Tanah Bumbu	Member	21.75

SCHEDULE
STUNTING RISK FACTORS IN ADOLESCENT PREGNANCY
AND THEIR DETERMINANTS IN THE PATRILINEAL COMMUNITY OF SOUTH KALIMANTAN PROVINCE: MIXED
METHOD ANALYSIS

No	Activities	Date	2021				2022								
			Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug				
1	Preliminary Meeting	29 December 2021	4												
2	Team Constitution, literature discussion (online)	4 January 2022		1											
3	Get a mentor	17 January 2022		2											
4	Briefing proposal	18 January - 5 February 2022		3	1										
5	Write a proposal, mentoring	6 February 2022		4	2										
6	Proposal submission	7-14 February 2022		5	3										
7	Proposal selection	15 February 2022		6	4										
8	Proposal presentation	21 February 2022		7	5										
9	Announcement	22-25 February 2022		8	6										
10	Proposal revision	1 March 2022		9	7										
11	Proposal submission	16 March 2022		10	8										
12	Contract signing	18 April 2022		11	9										
13	Coordination of research schedules, contents, data and implementation (online)	19 April - 10 May 2022		12	10										
14	Determination & get data	11-10 May 2022		13	11										
15	Checking data	22-14 May 2022		14	12										
16	Meeting (offline): Research preparation & Capacity Building Team (Bogor)	14-18 May 2022		15	13										
17	Cleaning data	16 May 2022		16	14										
18	Conclusion of data cleaning results (online)	19 May 2022		17	15										
19	Coordination of data results and research reporting with mentor (online)	23 May 2022		18	16										
20	Progress Report	30 May 2022		19	17										
	Preparation meeting for Focus Group Discussion (FGD) (Bakajamin)	30 May 2022		20	18										
	Implementation of FGD:			21	19										
21	Research activity:			22	20										
	Int. 1: Berpangmas, Kutubandera, (kab. Sangir, Suluik, Tanah ulu)	31 Mei 2022		23	21										
	Int. 2: (Tepi, USU, USU, Bologan, Zibony)	2 Juni 2022		24	22										
	Int. 3: Tepi Bumi, Arcoana	8 Juni 2022		25	23										
22	Coordination of FGD activity results with mentor (online)	13 Juni 2022		26	24										
23	Editing	1 Juni - 31 Juli 2022		27	25										
24	Revision	1 Juli - 12 Agustus 2022		28	26										
25	Policy Brief	18 Juli - 25 Agustus 2022		29	27										
26	Manuscript	18 Juli - 15 Agustus 2022		30	28										
27	Dissemination	17 Agustus 2022													
28	Final Report														

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JADWAL PELAKSANAAN
FAKTOR RISIKO STUNTING PADA KEHAMILAN REMAJA
DAN DETERMINANNYA DI MASYARAKAT PATRILINEAL PROVINSI KALIMANTAN SELATAN:
ANALISIS MIXED METHOD

No	Activities	Date	Tahun 2021												Tahun 2022											
			Des		Jan		Feb		Mar		Apr		Mei		Jun		Jul		Agu		Sep		Okt			
			1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2
1	Preliminary Meeting	29 December 2021	■																							
2	Team Consultation, theme discussion (online)																									
3	Get a mentor	4 Januari 2022																								
4	Issuing proposal	17 Januari 2022																								
5	Maka a proposal, mentoring	18 Januari - 5 February 2022			■	■																				
6	Proposal submission	5 February 2022																								
7	Proposal selection	7-11 February 2022																								
8	Proposal presentation	16 February 2022																								
9	Announcement	21 February 2022																								
10	Proposal recheck	29-28 February 2022																								
11	Proposal submission	5 Maret 2022																								
12	Contract signing	5 Maret, 21 Maret 2022																								
13	Coordination of research schedules, contracts, data and implementation (online)	Senin, 04 April 2022																								
14	Determination & pre data	21 Maret - 10 Mei 2022																								
15	Checking data	4 - 10 Mei 2022																								
16	Meeting (offline): research preparation & Capacity Building team (paper)	12-14 Mei 2022																								
17	Issuing data	14-18 Mei 2022																								
18	Coordination of data cleaning results (online)	16 Mei 2022																								
19	Coordination of data results and research reporting with mentor (online)	25 Mei 2022																								
20	Progress Report	30 Mei 2022																								
			Preparation meeting for Focus Group Discussion (FGD) Banjarmasin																							
			Implementation of FGD:																							
			W1. 1. Banjarmasin: Kepulauan, rca, Banjar, Sekeloa, Tanah Laut																							
			W1. 2. Tegal, NSU, NSS, Balikpapan, Tabalong																							
			W1. 3. Tanah Bumbu, Kotabaru																							
22	Coordination of FGD activity results with mentor (online)	13 Juni 2022																								
23	Analysis	7 Juni - 31 Jun 2022																								
24	Narration	1 Juli - 15 Agustus 2022																								
25	Policy Brief	18 Juli - 25 Agustus 2022																								
26	Manuscript	18 Juli - 25 Agustus 2022																								
27	Discussion	17 Agustus 2022																								
28	Final Report																									

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DELIVERABLES AND PAYMENTS MILESTONES

Payments Schedule	Amount (USD)	Output	Liquidation Report of research grant fund	Estimated Date
Term-1 (20%)	6.000	Final Proposal, Research Plan & Cost Plan	NA	28 March 2022
Term-2 (30%)	9.000	Progress report of studies	Term-1 (20%)	20 May 2022
Term-3 (50%)	9.000	<ul style="list-style-type: none"> ▪ Final report ▪ Policy brief ▪ Manuscripts ▪ Dissemination 	Term-2 (30%) & Term-3 (50%)	17 August 2022

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